



FOOTSCRAY PRIMARY SCHOOL

Parent Helpers Policy



Rationale:

- All schools greatly appreciate parents who assist positively with the implementation of the school's programs. Parent helpers however must comply with the school's expectations and practices.

Aims:

- To enhance the educational programs at the school, to build the partnerships between school and home and school, to provide opportunities for parents to develop their skills and become active participants in their children's education.

Implementation:

- All parents working with students will require a current Working with Children's Check.
- A photocopy of the Working with Children's Check must be photocopied and given to the school office.
- Our school encourages the assistance of parent helpers in a wide variety of areas.
- Invitations for parents to assist in the school's programs will be regularly made via the school's newsletter, or through personal contact.
- Parent helpers for short-term projects such as day excursions, helping with reading, working bees etc will all be briefed by the teacher in charge as to their roles and responsibilities etc prior to commencement. At the same time matters of supervision and safety will also be discussed.
- Parent helpers for longer term activities or activities with higher levels of required expertise such as literacy rotations or school camps will be required to undertake appropriate training.
- The school will conduct formal programs such as 'Classroom Helpers' to skill and recruit parent helpers.
- Parent helpers will receive frequent feedback and reinforcement.
- Parent helpers in need of additional assistance will be provided with reasonable advice and guidance.
- Concerns relating to parent helpers should be addressed to the principal. Parent helpers who are not reliable or do not meet the schools expectations will be required to relinquish their role.
- All parent helpers will be required to sign into the school and wear an identifying name badge.
- For all other purposes, parent helpers are volunteers and are to be treated in accordance with the school's 'Volunteers' policy.
- Working with Children Checks will be conducted in accordance with School Council's 'Working with Children Checks' policy.
- Parents assisting with school activities will be required to adhere to a code of conduct to ensure confidentiality and good relations.

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle.

This policy was last ratified by School Council in....

November 2015